

## TERMS AND CONDITIONS

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### Teaching Assistant Course 2019/2020

The dates of the workshop are fixed and cannot be changed.

All modules will be covered but please note that the order of the modules may change depending on the presenter's availability.

If you wish to pay for the course in one installment the cost is CHF 2'500.--, to be paid by Bank Transfer by August 31<sup>st</sup>.

If you wish to pay a monthly fee, the cost is slightly higher to cover the increased administration fees.

Monthly payments are paid in **9 installments, in advance** of each session with the following due dates:

<b>2019</b>		<b>2020</b>	
August 30 <sup>th</sup>	CHF 290.--	January 10 <sup>th</sup>	CHF 290.--
October 18 <sup>th</sup>	CHF 290.--	January 31 <sup>st</sup>	CHF 290.--
November 19 <sup>th</sup>	CHF 290.--	March 6 <sup>th</sup>	CHF 290.--
November 29 <sup>th</sup>	CHF 290.--	April 17 <sup>th</sup>	CHF 290.--
		May 22 <sup>nd</sup>	CHF 290.--

Please note that a CHF 50.-- charge will be added if monthly payments are late; after 30 days.

If for whatever reason a participant cannot complete the course the decision to leave must be submitted by email to admin@foundationsforlearning.ch. There will be an administration charge of CHF 100.-- No refunds can be given for modules already taken. Refunds cannot be given for absences.

The Foundation reserves the right to cancel the course if insufficient people register.